Training courses

Everywhere for Everyone
Nearly 50 years ago, CAE pioneered access guidance for building designers based on collaborative research with disabled people. Today, CAE remains a leading UK authority on inclusive design and management, and a first choice solution for built environment professionals needing to understand accessibility and wider user needs. CAE provides consultancy, training, research and guidance publications for clients all over the world.

**Training**

Training is central to our mission to share knowledge and expertise about access in the built environment. As a result we have been the leading training provider in the access field for over 30 years. We were the first organisation to offer training for access auditors and consultants.

We currently offer a wide range of training courses, seminars and Continuing Professional Development (CPD) workshops relating to access and inclusive design. Our programme content is regularly updated with the latest research findings and development in standards or good practice.

Our venues offer step-free access and we are able to provide alternative formats and other adjustments upon request.

All courses can be tailored to meet specific client requirements. This includes shorter or longer sessions, and adjusting the content and style of delivery. We are also able to offer some programmes on a one-to-one basis, either face-to-face or by online video conference.
Bespoke training

Our public courses can also be delivered at your own premises or at the venue of your choice. This can be a cost-effective way of training more members of your team and minimising travel costs.

Typically, bespoke training is cost effective if you require training for three or more people. We can run courses for up to 15 people with one trainer and 30 people with two trainers.

**Advantages of bespoke training**
We can tailor courses to your industry, specific needs and interests.

Courses can be delivered in a modular format, which is particularly helpful for front-line staff in cases where it is difficult to have everyone out of the office at the same time for a long duration.

We can offer breakfast, lunch or after work briefing sessions to fit around your busy day.

**Courses tailored to your requirements**

**Tailored public training courses** - where we adapt course length, content and emphasis of existing courses to suit your particular objectives and requirements.

**Standard courses** - where we deliver one of our courses to your staff, with the content and format of our public sessions.

To discuss your specific needs or request a quotation, please email info@cae.org.uk or call 020 7822 8232.
**Bespoke training topics**

We offer a wide range of bespoke training courses under the following key subject areas:

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“A brilliant, practical, thorough and comprehensive training session – invaluable!”

Multiple Sclerosis Society on our Disability Equality and Awareness training

Please check our website [www.cae.org.uk/training](http://www.cae.org.uk/training) for further information or call us on 020 7822 8232 to discuss your specific needs.
Access Auditing and the Equality Act

Aim
To develop access auditing skills alongside a practical understanding of implementing access into building management practices.

About the course
This is our most popular course. It is aimed at anyone seeking to gain an understanding of the practicalities of access improvements in light of the Equality Act. It is ideal for anyone considering NRAC accreditation, or looking to undertake workplace audits or design assessments.

This long-running two-day programme covers the following areas:

- Accessibility awareness
- The Equality Act 2010, other legislation and design standards
- Principles of inclusive design, design guidance and access strategies
- Appraisal and auditing methodologies, formats for reports and making priorities and recommendations

Participants will have the opportunity to experience undertaking access design appraisals and access audits in supervised exercises.
Training courses

Accessible Pedestrian Environments for People with Sight Loss

Aim
To examine how accessible pedestrian environments are used by people with a range of visual impairments.

About the course
On completion of this course you will be able to:
- Describe the main eye conditions and how these impact on perception and use of the pedestrian environment
- Understand the techniques blind and partially sighted people use to move around the pedestrian environment
- Identify the design features required to enable the independent mobility of people with sight loss and their impact on other disabled people
- Specify good practice in the design, layout and management of external environments
- Appreciate the context provided by the main legislation and standards that determine the design, planning and management of the pedestrian environment

This course is aimed at access consultants, architects, planners, urban designers, and highways officers.
Accessible Housing: Category 3 – Wheelchair User Dwellings

**Aim**
To gain an in-depth understanding of the standards in Approved Document M Category 3 – Wheelchair user dwellings.

**About the course**
In October 2015, the revised Part M to the Building Regulations came into force. Approved Document M (ADM), Volume 1 relates to the housing standards, Categories 1 - 3.

This course is aimed at access professionals, designers, buildings control officers, planners, developers and housing providers who need to fully understand the technical details pertaining to wheelchair user dwellings, and the key differences between the design of ‘wheelchair adaptable’ and ‘wheelchair accessible’ dwellings. The programme has an interactive workshop format, with practical exercises to ensure understanding of the more complex requirements for Category 3 kitchens and bathrooms.

By the end of the course you will:
- Understand how the standards will be applied and the roles of planning and building control authorities
- Understand the technical requirements of ADM Category 3 and the difference between ‘wheelchair adaptable’ and ‘wheelchair accessible’ dwellings

The course can be attended as a stand-alone course or as a follow-up to the Accessible Housing Standards course on ADM Category 1 and 2.
Dementia Friendly Environments

**Aim**
To gain an understanding of dementia and design principles for dementia friendly environments.

**About the course**
This course provides an understanding of dementia, including common causes and typical presentations. It explores how people with dementia may interact with, and react to, their environment and covers key design principles for dementia friendly environments.

The course looks at how environments can be designed or adapted for safety, to improve quality of life, and to increase independence for people with dementia. Amongst other design features it covers orientation, wayfinding, decor, fixtures and fittings, and looks at the design of functional spaces such as bedrooms, bathrooms, living and dining spaces.

This course is relevant for anyone designing or working in settings such as extra care or sheltered housing and health or social care environments where dementia friendly design would be of benefit.
Prices

Our bespoke training programmes (i.e. not open to members of the public) can be delivered at your premises or ours. You would need to provide a projector and screen for training at your own premises.

Prices vary depending upon the number of trainers, type of programme and geographical location. A typical group for a single trainer is 12-15 people.

Please visit [www.cae.org.uk/training](http://www.cae.org.uk/training) for a list of current prices or email [info@cae.org.uk](mailto:info@cae.org.uk) for a quote.
How to book

Public courses and events
To book your place on a public course, please check dates and availability on our website at www.cae.org.uk/training then complete an online booking form for each attendee.

Arranging bespoke training
To arrange a course for your organisation or a one-to-one mentoring session, please email info@cae.org.uk or call 020 7822 8232 with details of the type of course you would like and the approximate timing and duration.
“A thorough and clearly structured introduction to the subject.”
NRAC Consultant on Designing for Dementia course

“Site visit demonstrations made me realise I need to do more as a designer.”
Enfield Council Highways on External Environments Course

“Very knowledgeable trainer ....a lot of food for thought! Exercises were very well thought out, good way of illustrating spaces and circulation requirement.”
Cartwright Pickard on Wheelchair Housing Design training

“Lots of great advice and information, increasing our confidence and very thought-provoking.”
National Trust on Access to Historic Buildings course

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