



Training courses

Everywhere for everyone

About CAE

Over 50 years ago, CAE pioneered access guidance for building designers based on collaborative research with disabled people.

Today, CAE remains a leading UK authority on inclusive design and management, and a first choice solution for built environment professionals needing to understand accessibility and wider user needs. CAE provides consultancy, training, research and guidance publications for clients all over the world.

Training

Training is central to our mission to share knowledge and expertise about access in the built environment. As a result we have been the leading training provider in the access field for over 30 years. We were the first organisation to offer training for access auditors and consultants.

We currently offer a wide range of training courses, seminars and Continuing Professional Development (CPD) workshops relating to access and inclusive design. Our programme content is regularly updated with the latest research findings and development in standards or good practice.

Our venues offer step-free access and we are able to provide alternative formats and other adjustments upon request.

All bespoke courses can be tailored to meet specific client requirements at their premises/venue. This includes shorter or longer sessions, and adjusting the content and style of delivery. We are also able to offer some programmes on a one-to-one basis, either face-to-face or by online video conference.

Bespoke training

Our public courses can also be delivered at your own premises or at the venue of your choice. This can be a cost-effective way of training more members of your team and minimising travel costs.

Typically, bespoke training is cost effective if you require training for three or more people. We can run courses for up to 15 people with one trainer and 30 people with two trainers.

Advantages bespoke training

We can tailor courses to your industry, specific needs and interests.

Courses can be delivered in a modular format, which is particularly helpful for front-line staff in cases where it is difficult to have everyone out of the office at the same time for a long duration.

We can offer breakfast, lunch or after work briefing sessions to fit around your busy day.

Courses tailored to your requirements

Tailored public training courses – where we adapt course length, content and emphasis of existing courses to suit your particular objectives and requirements.

Standard courses – where we deliver one of our courses to your staff, with the content and format of our public sessions.

To discuss your specific needs or request a quotation, please email info@cae.org.uk or call **020 7822 8232**.

Bespoke training topics

We offer a wide range of bespoke training courses under the following key subject areas:

Access Auditing and the Equality Act

Accessible Bathrooms and Kitchens

Accessible Egress

Accessible Housing Part M (2) – Category 2

Accessible Housing Part M (3) – Category 3

Accessible Pedestrian Environments for People with Sight Loss

Co-design, Consultation and Engagement

Dementia Friendly Environments

Disability and Equality Awareness

External Environments

Historic Buildings

Inclusive Meetings and Events

Museums and Galleries

Neurodiversity

Reading and Using Plans

Bespoke training topics continued...

Sport and Leisure Environments

Streets and Highways

Tourism

Wayfinder, Navigation and Signage

Please check our website www.cae.org.uk/training for further information or call us on **020 7822 8232** to discuss your specific needs.

“Excellent balance of presentation exercises and interactive. I don’t think there are any improvements – perfectly meets expectations.”

Bespoke training course attendee

Training courses

Access Auditing and the Equality Act

Aim

To develop access auditing skills alongside a practical understanding of implementing access into building management practices.

About the course

This is our most popular course. It is aimed at anyone seeking to gain an understanding of the practicalities of access improvements in light of the Equality Act. It is ideal for anyone considering NRAC accreditation, or looking to undertake workplace audits or design assessments.

This long-running two-day programme covers the following areas:

- Accessibility awareness
- The Equality Act 2010, other legislation and design standards
- Principles of inclusive design, design guidance and access strategies
- Appraisal and auditing methodologies, formats for reports and making priorities and recommendations.

Participants will have the opportunity to experience undertaking access design appraisals and access audits in supervised exercises.

Training courses

Disability Equality and Awareness Training

Aim

To understand the social and medical models of disability. To provide an understanding of diversity of needs and guidance on how to make a difference.

About the course

This half-day workshop explores the following:

- The Equality Act – the duties, definitions and what is reasonable
- Social and medical models of disability
- Exploring a spectrum of impairments
- Barriers to inclusive service
- What is good customer service and general etiquette?
- Housekeeping, management and operational issues
- Use of appropriate language
- Accessible information and interpretation

Attendees will participate in a number of exercises in groups or pairs.

Training courses

Accessible Housing: Category 3 – Wheelchair User Dwellings

Aim

To gain an in-depth understanding of the standards in Approved Document M Category 3 – Wheelchair user dwellings.

About the course

In October 2015, the revised Part M to the Building Regulations came into force. Approved Document M (ADM), Volume 1 relates to the housing standards, Categories 1 - 3.

This one-day course is aimed at access professionals, designers, buildings control officers, planners, developers and housing providers who need to fully understand the technical details pertaining to wheelchair user dwellings, and the key differences between the design of 'wheelchair adaptable' and 'wheelchair accessible' dwellings.

The programme has an interactive workshop format, with practical exercises to ensure understanding of the more complex requirements for Category 3 kitchens and bathrooms and will also cover Category 2 principles.

By the end of the course you will:

- Understand how the standards will be applied and the roles of planning and building control authorities
- Understand the technical requirements of ADM Category 3 and the difference between 'wheelchair adaptable' and 'wheelchair accessible' dwellings.

The course can be attended as a stand-alone course or as a follow-up to the Accessible Housing Standards course on ADM Category 1 and 2.

Training courses

Access and Wayfinding in the Pedestrian Environment

Aim

To understand the key requirements to design accessible pedestrian environments relating to navigation, orientation and way-finding to enhance the accessibility of buildings and external environments.

About the course

The content of this one-day course content includes:

- Different impairments and how these impact on perception and use of the pedestrian environment
 - Standards and guidance that determine the design, planning and management of the pedestrian environment.
 - Legibility and different forms of communication
 - Applying visual contrast and lighting principles
 - Application of sign design principles
 - Specifying tactile paving in an effective and appropriate manner
 - Architectural and urban design references
 - Good (and bad) practice in the design, layout and management of external environments – photographs and practical on-site assessment.
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Prices

Our bespoke training programmes (i.e. not open to members of the public) can be delivered at your premises or ours. You would need to provide a projector and screen for training at your own premises.

Prices vary depending upon the number of trainers, type of programme and geographical location. A typical group for a single trainer is 12-15 people.

Please visit www.cae.org.uk/training for a list of current prices or email info@cae.org.uk for a quote.

How to book

Public courses and events

To book your place on a public course, please check dates and availability on our website at www.cae.org.uk/training then complete an online booking form for each attendee.

Arranging bespoke training

To arrange a course for your organisation or a one-to-one mentoring session, please email info@cae.org.uk or call **020 7822 8232** with details of the type of course you would like and the approximate timing and duration.

What our course attendees have said

“A thorough and clearly structured introduction to the subject.”

NRAC Consultant on Designing for Dementia course

“Site visit demonstrations made me realise I need to do more as a designer.”

Enfield Council Highways on External Environments course

“Very knowledgeable trainera lot of food for thought! Exercises were very well thought out, good way of illustrating spaces and circulation requirement.”

Cartwright Pickard on Wheelchair Housing Design training

“Lots of great advice and information, increasing our confidence and very thought-provoking.”

National Trust on Access to Historic Buildings course



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